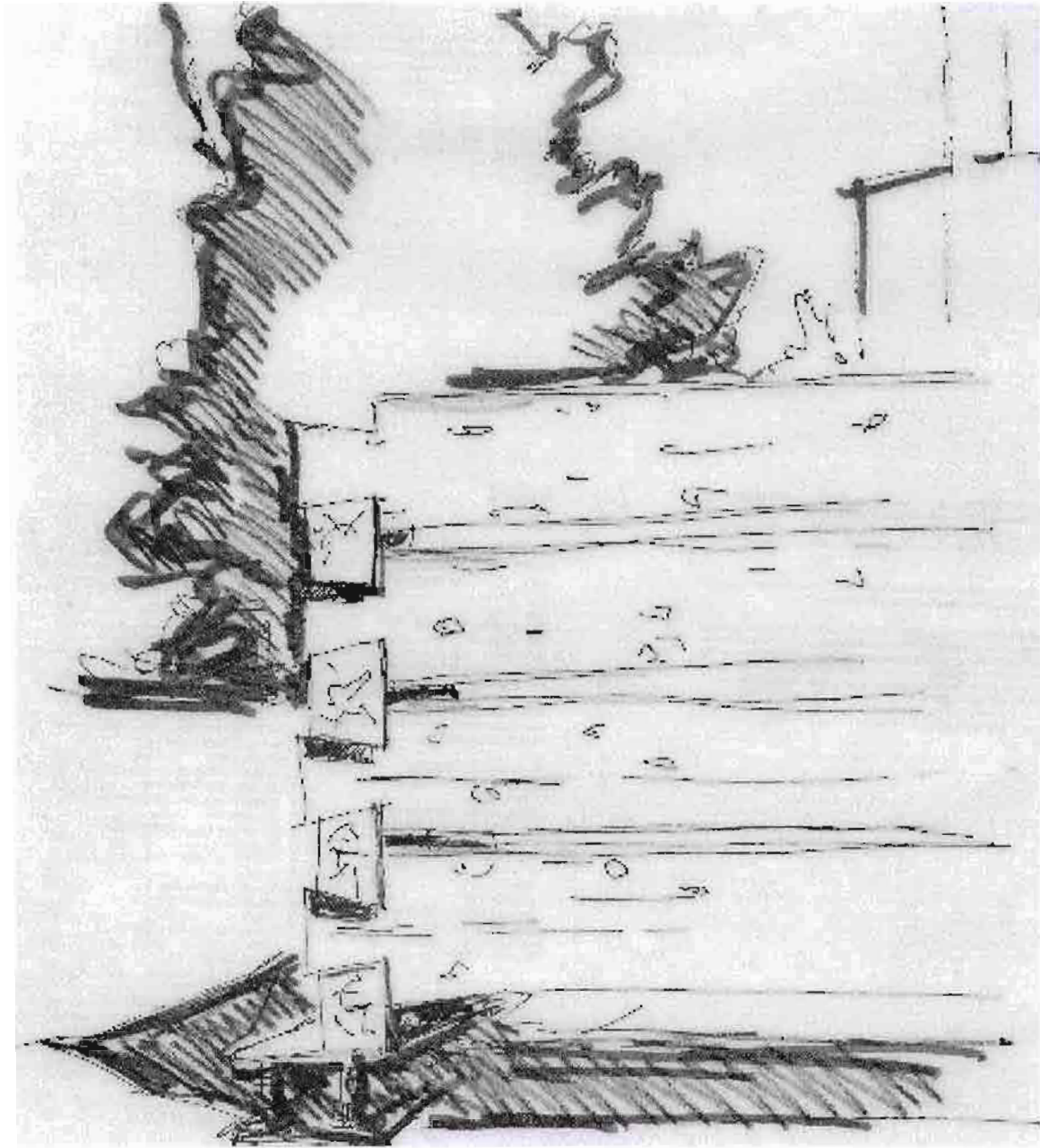


International Log Builders' Association

Member Directory

2011 - 2012



Contents

MISSION STATEMENT

This association is a non-profit organization comprised of log crafters and affiliated members from many countries. We are dedicated to the education of both our members and the public. Our association has a mandate to research, develop, and share techniques relevant to the construction of superior handcrafted log buildings.

| | |
|---|----|
| 2011 Directors and Staff | 1 |
| Reference Lists | |
| Index to All Members by Personal Name | 2 |
| Index to Companies By Category | 9 |
| Index to All Members by Geographical Region | 14 |
| Contact Information | |
| Company Members | 20 |
| Individual and Employee Members | 35 |
| ILBA Constitution | 42 |
| ILBA By-laws | 43 |
| ILBA Code of Ethics | 53 |

For the most up to date listings, visit our website at
www.logassociation.org

It is the responsibility of every builder to understand and to conform to the best practices of the trade. This Company Directory is not intended as a representation or warranty on the part of the International Log Builders' Association, its affiliates, or any person named herein. Anyone making use of this information assumes all liability arising from such use.

The ILBA has made every effort to ensure the accuracy of this directory.
Should there be any changes to your listing, please contact the ILBA office at 1-800-532-2900 or 250-547-8776

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Toll Free: 1-800-532-2900
Tel: info@logassociation.org
Website: www.logassociation.org

Index to All Members by Personal Name

A

Aaltonen, Esa / The Finnish Handcrafters Association
Albee, Cliff
Andersen, Jon / Andersen Log Homes Company
Anderson, Quinten
Anderson, Greg / Alaska Log Structures
Anderson, Blair / Hilgard Log Builders
Arnott, Murray / Murray Arnott Design Ltd.

B

Barfield, David / Southwest Log Homes, Inc.
Barmore, Woody
Beaudette, Tom / Beaudette Consulting Engineers, Inc
Beckedorf, Lloyd / Moose Mountain Log Homes Inc.
Bellavance, Juliette / The Natural Stain Company of Canada Inc.
Bembridge, Thomas
Blackburn, Tom
Bos, Eric / Sansin Corporation
Bourdage, Linda / Moose Mountain Log Homes Inc.
Boyd, Douglas / Boyd - Housewrights
Boys, John / Nicola Log Works Ltd.
Bramley, Jim
Breimhurst, Donald L. / Home Field Advantage Ltd.
Brodigan, Ron / Great Lakes School of Log Building
Broncek, Milos / DREVODOMY RAJEC, s.r.o.
Bromley, Michael / Bromley Log Homes
Brown, Wayne / Big Foot Manufacturing Inc.
Brungraber, PhD, PE / Mack Magee, Ben / Fire Tower Engineered Timber, Inc.
Burton-Brown MAIBC, Michael / Architectural Institute of British Columbia
Bushaw, Joe / River Timber Log Works LLC

C

Campbell, Ed
Canadian Wood Council
Carapina, Ante
Carmichael, Lauree / Pacific Log Homes Ltd.
Carson, Gordon
Chambers, Robert W.
Chevigny, Andre / Pioneer Log Homes of British Columbia Ltd.
Clegg, Ralph
Cleveland, Noel / Makita Canada Inc.
Colliver, Brad

Index to All Members by Personal Name

Cooper, Charlotte / Summer Beam Books
Cousineau, Pierre / Americana Log Homes
Crider, Gregory / Renew Services
Culham, Rob / Alberta Log Homes Inc.

D

Dacey, Andrew
Dalton, Patrick A. Dancy, Wil and Chris / Dietrich's North America
Darnell, Jane / WhiteHaven Wood Products
Davidson, Matt / Davidson Log & Timber Artisans Inc.
DeFrancisco, John
Demera, Andy / Blue Ridge Log Homes Ltd.
Demny, Mario
Detjen, Dave
Disch, Ken / Eagle Panel Systems, Inc.
Dorish, Dave / Angels Log Homes
Downing, Bill / BC Wood
Durfeld, Ricci

E

Egner, Wayne D.
Ellis, Roger / Heartwood Log Homes Ltd.
Enos, Robert E.
Esau, Jeff / Back Country Log Homes
Espe, Gary

F

Fahselt, Travis and Clayton / 679394 B.C. Ltd. / dba Ram Creek Log Homes
Finn, Richard / Wayside Printers
Fisher, Carla / Sticks and Stones Design Group
Fournier, Dominique / Confort Nature
Fournier T.P., Carl / Les dessins ConSpecTek Inc.
Friedrich, Beat
Friesen, Milton
Fronapfel, Ed / SBSA, Inc.
Frye, Ron / Frye Custom Log Homes, Inc
Fuller, George / The Norwegian School of Log Building

G

Gallei, Konrad / German School of Log Building
Gardy, Maurice / Magard Ventures Ltd.
Gibello, Edouard / La Compagnie Des Fustes
Gott, Peter

Index to All Members by Personal Name

Gouallo, Neil
Granger, Linda / Mountain Spirit Log Homes, L.L.C.
Grieb, Jim
Gromicko, Nick / INTERNACHI
Groves, Timothy

H

Hahney, Tom
Hagiu, Mihai, P.Eng
Hall, Terry / Surelog Homes Ltd.
Hancock, Steve / The Log Connection
Hann, Ronald / Northern Comfort Log Homes
Harrison, Bryan / Harrison Log Homes
Hedges, Noah
Helinski, Andrzej / Stilo Polska
Herrmann, Andreas / Herrmann's Timber Frame Homes
Hewko, Ashley / Enviroshake Inc.
Hillman, Clayton / T.L. Timber Ltd.
Hirsh, Simon / Hirsh Log Homes
Hodson, Anthony / Cowboy Country Log Homes
Hood, Jason / Jason Hood Builder's
Houdart, Thierry / Association Bois Sacré TCB
Houdek Ph.D., Dalibor / Fpinnovations – Forintek

I

Ingham, Clint / Ingenius Web Design
Irving, Andreja / Slokana Log Homes

J

Jackson, Glen / Mara Mountain Log & Timber Training Facility
Jacobson, Zack / Foxwalk Log & Timber Homes
Janzen, Vic
Jedelhauser, Alwin
Johnson, Garry
Johnson, Winston / Highlands Log Structures, Inc.
Johnson, Robert Allen / Ladder Lake Log Homes Inc.
Johnston, Tracy / Log Home Store Inc.
Joseph, Russell A.
Jubach, Sarah / The Jubach Company

K

Keizer, Darren and Ryan / Keizer Logworks
Kelland, Chris

Index to All Members by Personal Name

Kenel, R.G.
Kent, Chris
King, Ray / Discovery Dream Homes
Kinsman, Rick / 1867 Confederation Log Homes
Kisken, Bill / Log Weavers
Kohowitz, Andy / West Coast Log Homes Ltd.
Kölbel, Katharina
Koski, Jerry / Koski Log Homes
Krentz, Jeff / J. Krentz Design

L

Lamb, Richard
Landemare, Maurice
Langberg, Steve / Langberg Log Homes Ltd.
Latocki, Eric / Log Frogs
Lavery, Earl / Lavery Log Homes
Leck, CAIB, Matthew / Baron Insurance Group
LeFrancois, Patti / BC Log & Timber Building Industry Association
Lewis, Liberty
Lintaman, Pat
Lintott, Wayne / Interior Logging Association
Littler, Rob / Artisan Custom Log Construction
Lloyd, Brian
Lockhart, Susan / Cannon Bar Works Ltd
Lukcik, Mark / Lukcik's Log Homes

M

Mackie, Mary
Mackie, B. Allan
Mackintosh, Bruce / Twin Butte Log Homes Ltd.
MacLean, Neil / TIMBERLINX
Magee, Mack / FraserWood Industries
Malakhveitchouk, Andrew / Woodlandia Corp.
Mannix, Chris / Top Notch Logbuilders, Inc.
Markovskis, Mr. Ivars / Warss+
Maushak, Jim / True Log Homes, Inc.
Maves, Brian
Maynard, Kevin / Open Hearth Home Inspections, LLC
McCarty, Joel / Timber Framers Guild
McKessock, Steve / THE LOGSMITH
McLaughlin, Tim / Landmark Log Building
McMahon, Rick / Rick McMahon Forest Products
Meeker, Herb
Mehrer, Christian / Mehrer Blockhaus

Index to All Members by Personal Name

Menard, Eric
Meyer, Steve / Scribeline Timberworks Inc.
Miller, Robert (Bob) S. / RSM Drafting Services Ltd.
Miller, Ed
Milykh, Oleg
Milykh, Yuri
Mitchell, James
Miyashita, Syunkichi / Be Born
Moore, Aaron / Brian Moore Log Homes
Morrill, Matt
Morrison, Brian / Pat Wolfe Log Building School
Mould, Graeme
Mueller PE, Mark J.
Muentner, Rainer / Almforest Timber Company / Monticola Forest Ltd.
Murphy, Higgs
Murray, Paul / M & H Wood Specialties Ltd.

N

Nichols, Sheri
Nikitin, Max / Log Building Org.RU
Nininger, John / The Wooden House Co.
Norgaard, Neil
Norgate, Randy

O

O'Hara, Nadia / Perma-Chink Systems Inc
Ollenberger, Colin / Log Homes Canada
Ona, Dai Yoshito / Daizen Joinery Ltd.
Oppelmayer, Hannes

P

Parish, Jeff
Parker, Bob / Sun Valley Log Homes
Parts, Priit-Kalev
Pavlicek, Gary / EDR Ltd.
Pedersen, Jeff / Pedersen Logsmiths. Inc.
Petrina, David / Kettle River Timberworks Ltd.
Pielorz, Michael / Husky Logwork
Porrenga, Roger / Blockhausbau Porrenga GmbH
Potter, Stan / Good Shepherd Wool Insulation
Poulin, Joe / Poulin Timber Works Ltd.
Poulsen, Esben Agerlin / Agerlin Logbuilding ApS
Prangli, Andrus / Hobbiton Oü

Index to All Members by Personal Name

R

Racer, Steven
Radomske, Del
Rayburn, Jason / TJ's Wood Products
Rerat, President, Philippe / Swiss Mountain Log Homes, Inc
Richter, Gary / Timber Tools
Rogers, Tim
Rossman, Don / Karma Log Homes Ltd.
Rozinbaum, Nicole / ITN International Corp

S

Sack, Stefan / Team Kanadablockhaus GmbH
Scales, Leo / Leo Scales Builder
Schaefer, Christoph
Schenkling, Dieter / LéonWood Holz-Blockhaus
Schneider, Dave / Whitevalley Log Homes Ltd.
Schreiber, Brant L. / Mountain Logworks, LLC
Schroeder, Gary / Schroeder Log Home Supply Inc.
Sellman, Duane / Sellman Log Structures Inc
Sellman, Kay / Great Lakes Logcrafters Association
Sherman, Roger / Blue Ox Logcrafters
Shure, Ed / Timmerhus Inc.
Simoes, Kevin / Streamline Design Ltd.
Slager, Martin / John DeVries Log & Timber Homes 2000 Ltd.
Slater, Jeffrey
Smedbol, Richard
Smeh, Milan / Legendary Logcrafters Limited
Smith, Darren
Smith, Matthew
Sparshu, Wayne / Spar-Log Homes Inc.
Specken, Gregory
Sperlich, Peter / Sperlich Log Construction Inc
Steinbrecher, Mira Jean
Steiner, Ray / Therese / Nithi Mountain Log Homes
Strama, Joe

T

Tackaberry, Paul Kealey, Adam / Kealey Tackaberry Log Homes Ltd.
Taylor, Angie / Log Builders' Association New Zealand
Taymaskhanov, Akhmed
Temperton, Fred / Select Log
Terry, Kym / Parks Canada
Trishin, Mikhail / Carpenters School www.InterTaiga.Ru

Index to All Members by Personal Name

Trochanowski, Roman / LOGS_DOMY Z BALI
Trochanowski, Krzysztof

U

Ullmann, Mathias / Artifex Gmbh

V

Vacchino, Robert / Constructions en bois rond Amishk Inc.
Vesce, Tom / Log Cabin Homes Ltd.

W

Wagenblast, Jochen
Wait, Daniel / Frontier Builders Inc.
Walker, William
Wallace, Brian
Walther, Uli / GRK Fasteners
Wang, Bei / Beijing Oasis Log Home Ltd
Warwick, Tari / Sasheo, Inc.
Waterman, David
Watson, Peter F.
Webber, Mark
Wiens, Perry / Wiens Log Homes Inc.
Willis, Bill / CBR Products
Wong, Stephen / SHING MATIC CO., LTD
Wood, Mike

Y

Young, Jim / PrecisionCraft Log Homes
Young, Pat / Log Home Resource Center Inc.
Yu, Jay W. / Korean Log Builders Association

Z

Ziegler, Uwe

Index to Companies by Category

Architects

Home Field Advantage Ltd.
Team Kanadablockhaus GmbH

Associations/Organizations

Architectural Institute of British
Columbia
BC Log & Timber Building Industry
Association
BC Wood
Canadian Wood Council
Fpinnovations - Forintek
Great Lakes Logcrafters Association
Interior Logging Association
INTERNACHI
Korean Log Builders Association
Log Builders' Association New Zealand
Log Building Org.RU
The Finnish Handcrafters Association
Timber Framers Guild

Consultants

679394 B.C. Ltd. / dba Ram Creek Log
Homes
Beaudette Consulting Engineers, Inc
Great Lakes School of Log Building
Les dessins ConSpecTek Inc.
Murray Amott Design Ltd.
Open Hearth Home Inspections, LLC
RSM Drafting Services Ltd.
Streamline Design Ltd.
Woodlandia Corp.

Designers

Frontier Builders Inc.
J. Krentz Design
Kettle River Timberworks Ltd.
Les dessins ConSpecTek Inc.
Log Homes Canada
Mountain Logworks, LLC
Murray Amott Design Ltd.
RSM Drafting Services Ltd.
Sticks and Stones Design Group

Designers (continued)

Streamline Design Ltd.
RSM Drafting Services Ltd.
Spar-Log Homes Inc.
The Jubach Company
The Wooden House Co.

Engineers

Artifex GmbH
Beaudette Consulting Engineers, Inc
Fire Tower Engineered Timber, Inc.
SBSA, Inc.

Fasteners

GRK Fasteners
TIMBERLINX

Financial Services

Baron Insurance Group

Handcrafted Log Home Building Company

679394 B.C. Ltd. / dba Ram Creek Log
Homes
Agerlin Logbuilding ApS
Alaska Log Structures
Alberta Log Homes Inc.
Americana Log Homes
Andersen Log Homes Company
Angels Log Homes
Artifex GmbH
Artisan Custom Log Construction
Back Country Log Homes
Be Born
Blockhausbau Portenga GmbH
Blue Ox Logcrafters
Blue Ridge Log Homes Ltd.
Boyd - Housewrights
Brian Moore Log Homes
Confort Nature
Constructions en bois rond Amishk Inc.
Cowboy Country Log Homes
Davidson Log & Timber Artisans Inc.

Index to Companies by Category

Handcrafted Log Home Building

Company (continued)

DREVODOMY RAJEC, s.r.o.
EDR Ltd.
Foxwalk Log & Timber Homes
Frontier Builders Inc.
Frye Custom Log Homes, Inc
Harrison Log Homes
Heartwood Log Homes Ltd.
Highlands Log Structures, Inc.
Hilgard Log Builders
Hobbiton Oü
Home Field Advantage Ltd.
Husky Logwork
Jason Hood Builder's
John DeVries Log & Timber Homes
2000 Ltd.
Karma Log Homes Ltd.
Kealey Tackaberry Log Homes Ltd.
Keizer Logworks
La Compagnie Des Fustes
Ladder Lake Log Homes Inc.
Landmark Log Building
Langberg Log Homes Ltd.
Lavery Log Homes
Legendary Logcrafters Limited
Log Homes Canada
LOGS_DOMY Z BALI
Lukcik's Log Homes
M & H Wood Specialties Ltd.
Mehrer Blockhaus
Moose Mountain Log Homes Inc.
Mountain Logworks, LLC
Nicola Log Works Ltd.
Nithi Mountain Log Homes
Northern Comfort Log Homes
Pacific Log Homes Ltd.
Pedersen Logsmiths, Inc.
Pioneer Log Homes of British Columbia
Ltd.
Poulin Timber Works Ltd.
PrecisionCraft Log Homes
River Timber Log Works LLC
Sellman Log Structures Inc

Handcrafted Log Home Building

Company (continued)

Slokana Log Homes
Sellman Log Structures Inc
Slokana Log Homes
Southwest Log Homes, Inc.
Spar-Log Homes Inc.
Sperlich Log Construction Inc
Stilo Polska
Sun Valley Log Homes
Surelog Homes Ltd.
Swiss Mountain Log Homes, Inc
Team Kanadablockhaus GmbH
The Jubach Company
The Log Connection
THE LOGSMITH
The Wooden House Co.
TJ's Wood Products
Top Notch Logbuilders, Inc.
True Log Homes, Inc.
Twin Butte Log Homes Ltd.
Warss+
West Coast Log Homes Ltd.
Whitevalley Log Homes Ltd.
Wiens Log Homes Inc.

Insurance

Baron Insurance Group

Log Accents

Artisan Custom Log Construction
Frye Custom Log Homes, Inc
Landmark Log Building
Langberg Log Homes Ltd.
Pacific Log Homes Ltd.
True Log Homes, Inc.
Whitevalley Log Homes Ltd.
Wiens Log Homes Inc.

Log and Timber Frame Building School

Alaska Log Structures
Blockhausbau Porrenga GmbH
Blue Ridge Log Homes Ltd.
Carpenters School

Index to Companies by Category

Log and Timber Frame Building

School (continued)
Constructions en bois rond Amishk Inc.
German School of Log Building
Great Lakes School of Log Building
Ladder Lake Log Homes Inc.
Moose Mountain Log Homes Inc.

Log and Timber Sales

Almforest Timber Company / Monticola Forest Ltd.
Confort Nature
DREVODOMY RAJEC, s.r.o.
Foxwalk Log & Timber Homes
FraserWood Industries
Karma Log Homes Ltd.
LéonWood Holz-Blockhaus
Log Cabin Homes Ltd.
Log Home Resource Center Inc.
Select Log
Southwest Log Homes, Inc.
T.L. Timber Ltd.

Log Furniture

Alberta Log Homes Inc.
Back Country Log Homes
Husky Logwork
La Compagnie Des Fustes
Twin Butte Log Homes Ltd.
Warss+

Log Home Accessories

Andersen Log Homes Company
Good Shepherd Wool Insulation
Jason Hood Builder's
WhiteHaven Wood Products

Log Home Inspectors

J. Krentz Design
Open Hearth Home Inspections, LLC
Rick McMahon Forest Products
SBSA, Inc.

Machined/Milled Log Homes

1867 Confederation Log Homes
Americana Log Homes
Beijing Oasis Log Home Ltd
Be Born
Big Foot Manufacturing Inc.
Discovery Dream Homes
FraserWood Industries
Kcaley Tackaberry Log Homes Ltd.
LéonWood Holz-Blockhaus
Log Cabin Homes Ltd.
Nithi Mountain Log Homes
Select Log
Stilo Polska
T.L. Timber Ltd.

Magazines/Publications/ Bookstore

Log Building Org.RU
Summer Beam Books

Marketing

Beijing Oasis Log Home Ltd

Other

Agerlin Logbuilding ApS
Almforest Timber Company / Monticola Forest Ltd.
Architectural Institute of British Columbia
BC Log & Timber Building Industry Association
BC Wood
Canadian Wood Council
Cannon Bar Works Ltd
Carpenters School
Daizen Joinery Ltd.
Dietrich's North America
Enviroshake Inc.
Fpinnovations - Forintek
German School of Log Building
Great Lakes Logcrafters Association
Harrison Log Homes
Herrmann's Timber Frame Homes
Highlands Log Structures, Inc.
Ingenious Web Design

Index to Companies by Category

Other (continued)

Interior Logging Association
INTERNACHI
ITN International Corp
Korean Log Builders Association
Log Builders' Association New Zealand
Log Frogs
LOGS_DOMY Z BALI
Magard Ventures Ltd.
Makita Canada Inc.
Northern Comfort Log Homes
Sellman Log Structures Inc
SHING MATIC CO., LTD
Summer Beam Books
The Finnish Handcrafters Association
The Log Connection
The Natural Stain Company of Canada Inc.
Timber Framers Guild
TIMBERLINX
Timber Tools

Printers

Wayside Printers

Restoration

Boyd - Housewrights
CBR Products
Cowboy Country Log Homes
EDR Ltd.
Hilgard Log Builders
Log Home Store Inc.
Perma-Chink Systems Inc
Renew Services
Rick McMahon Forest Products
River Timber Log Works LLC
Sansin Corporation
Swiss Mountain Log Homes, Inc
Top Notch Logbuilders, Inc.

Roofing

Enviroshake Inc.

Software

Dietrich's North America

Stains/Sealants/Finishes/

Gaskets/ Soffits
CBR Products
Log Home Resource Center Inc.
Log Home Store Inc.
M & H Wood Specialties Ltd.
Nicola LogWorks
Perma-Chink Systems Inc
Renew Services
Sansin Corporation
Sashco, Inc
Schroeder Log Home Supply Inc.
Sun Valley Log Homes
The Natural Stain Company of Canada Inc.
WhiteHaven Wood Products

Stairs and Railings

Heartwood Log Homes Ltd.
Keizer Logworks
Lukcik's Log Homes
THE LOGSMITH
TJ's Wood Products

Structural Assessment

Fire Tower Engineered Timber, Inc.

Timber Frame Homes

1867 Confederation Log Homes
Angels Log Homes
Big Foot Manufacturing Inc.
Blue Ox Logcrafters
Brian Moore Log Homes
Davidson Log & Timber Artisans Inc.
Daizen Joinery Ltd.
Discovery Dream Homes
Hobbiton OÜ
John DeVries Log & Timber Homes
2000 Ltd.
Kettle River Timberworks Ltd.
Lavery Log Homes
Legendary Logcrafters Limited
Mehrer Blockhaus
Nicola Log Works Ltd.
Pedersen Logsmiths, Inc.

Index to Companies by Category

Timber Frame Homes (continued)

Pioneer Log Homes of British Columbia
Ltd.
Poulin Timber Works Ltd.
PrecisionCraft Log Homes
Slokana Log Homes
Sperlich Log Construction Inc
Sticks and Stones Design Group
Surelog Homes Ltd.
West Coast Log Homes Ltd.

Tools and Equipment

Cannon Bar Works Ltd
Good Shepherd Wool Insulation
GRK Fasteners
Herrmann's Timber Frame Homes
Log Frogs
Magard Ventures Ltd.
Makita Canada Inc.
Sashco, Inc.
Schroeder Log Home Supply Inc.
SHING MATIC CO., LTD
Timber Tools
Woodlandia Corp.

Transportation

ITN International Corp

Web Design

Ingenius Web Design

Index to All Members by Geographical Region

Australia

Individuals/Employees

Carapina, Ante

Austria

Individuals/Employees

Oppelmayer, Hannes

Canada

AB - Alberta Canada Companies

Alberta Log Homes Inc.

Angels Log Homes

Blue Ridge Log Homes Ltd.

Cowboy Country Log Homes

Fpinnovations - Forintek

Karma Log Homes Ltd.

Ladder Lake Log Homes Inc.

Langberg Log Homes Ltd.

M & H Wood Specialties Ltd.

Moose Mountain Log Homes Inc.

Spar-Log Homes Inc.

THE LOGSMITH

The Natural Stain Company of Canada
Inc.

Twin Butte Log Homes Ltd.

Individuals/Employees

Bourdage, Linda

Demny, Mario

Friesen, Milton

Kelland, Chris

Smith, Darren

BC – British Columbia Canada Companies

679394 B.C. Ltd. / dba Ram Creek Log
Homes

Almforest Timber Company / Monticola
Forest Ltd.

Architectural Institute of British
Columbia

BC – British Columbia Canada Companies (continued)

Artisan Custom Log Construction

Baron Insurance Group

BC Log & Timber Building Industry
Association

BC Wood

Big Foot Manufacturing Inc.

Brian Moore Log Homes

Cannon Bar Works Ltd

CBR Products

Daizen Joinery Ltd.

Harrison Log Homes

Ingenius Web Design

Interior Logging Association

ITN International Corp

Kettle River Timberworks Ltd.

Log Homes Canada

Magard Ventures Ltd.

Makita Canada Inc.

Nicola Log Works Ltd.

Nithi Mountain Log Homes

Pacific Log Homes Ltd.

Pioneer Log Homes of British Columbia
Ltd.

Poulin Timber Works Ltd.

RSM Drafting Services Ltd.

Slokana Log Homes

Sperlich Log Construction Inc

Sticks and Stones Design Group

Streamline Design Ltd.

Surelog Homes Ltd.

T.L. Timber Ltd.

The Log Connection

Wayside Printers

West Coast Log Homes Ltd.

WhiteHaven Wood Products

Whitevalley Log Homes Ltd.

Individuals/Employees

Blackburn, Tom

Campbell, Ed

Carson, Gordon

Index to All Members by Geographical Region

Individuals/Employees (continued)

Clegg, Ralph
Durfeld, Ricci
Groves, Timothy
Jackson, Glen
Janzen, Vic
Lintaman, Pat
Lloyd, Brian
Menard, Eric
Mitchell, James
Radomske, Del
Smedbol, Richard
Smith, Matthew
Specken, Gregory
Wagenblast, Jochen
Ziegler, Uwe

MB – Manitoba Canada

Individuals/Employees

Terry, Kym

NS – Nova Scotia Canada

Companies

Heartwood Log Homes Ltd.
Rick McMahon Forest Products

ON - Ontario Canada

Companies

1867 Confederation Log Homes
Boyd - Housewrights
Canadian Wood Council
Davidson Log & Timber Artisans Inc.
Dietrich's North America
Discovery Dream Homes
Enviroshake Inc.
GRK Fasteners
Herrmann's Timber Frame Homes
John DeVries Log & Timber Homes
2000 Ltd.
Kealey Tackaberry Log Homes Ltd.
Lavery Log Homes
Legendary Logcrafters Limited
Murray Arnott Design Ltd.
Northern Comfort Log Homes

ON - Ontario Canada

Companies (continued)

Sansin Corporation
Timber Tools
TIMBERLINX
Woodlandia Corp.

Individuals/Employees

Hirsh, Simon
Jedelhauser, Alwin
Johnson, Gary
Kent, Chris
Mackie, B. Allan
Mackie, Mary
Maves, Brian
Morrison, Brian
Murphy, Higgs
Norgate, Randy
Walker, William
Wallace, Brian
Waterman, David

QC –Quebec Canada

Companies

Americana Log Homes
Confort Nature
Constructions en bois rond Amishk Inc.
Les dessins ConSpecTek Inc.
Select Log

Individuals/Employees

Enos, Robert E.

SK - Saskatchewan Canada

Company

Back Country Log Homes

YK - Yukon Territory Canada

Company

Keizer Logwrks

Individuals/Employees

Watson, Peter F.

China

Companies

Beijing Oasis Log Home Ltd

Index to All Members by Geographical Region

China
Companies (continued)
SHING MATIC CO., LTD

Denmark
Company
Agerlin Logbuilding ApS

Estonia
Company
Hobbiton Oü
Individuals/Employees
Parts, Preet-Kalev

Finland
Company
The Finnish Handcrafters Association

France
Company
La Compagnie Des Fustes
Individuals/Employees
Gouallo, Neil
Hagiu, Mihai, P.Eng
Houdart, Thierry

Germany
Companies
Artifex GmbH
German School of Log Building
LéonWood Holz-Blockhaus
Team Kanadablockhaus GmbH
Mehrer Blockhaus
Individuals/Employees
Kölbel, Katharina
Schaefer, Christoph

Japan
Company
Be Born

Korea
Company
Korean Log Builders Association

Latvia
Company
Warss+

New Zealand
Company
Log Builders' Association New Zealand
Individuals/Employees
Mould, Graeme

Norway
Individuals/Employees
Friedrich, Beat
Fuller, George

Poland
Companies
LOGS_DOMY Z BALI
Stilo Polska
Individuals/Employees
Trochanowski, Krzysztof

Russian Federation
Companies
Carpenters School Wwww.InterTaiga.Ru
Log Building Org.RU
Individuals/Employees
Milykh, Yuri
Milykh, Oleg
Taymaskhanov, Akhmed

Slovakia
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DREVODOMY RAJEC, s.r.o.

Switzerland
Company
Blockhausbau Porrenga GmbH

USA

AK – Alaska USA
Companies
Alaska Log Structures
Husky Logwork

Index to All Members by Geographical Region

AK – Alaska USA

Companies (continued)

Top Notch Logbuilders, Inc.

Individuals/Employees

Dalton, Patrick A.

Kisken, Bill

Parish, Jeff

Wood, Mike

AR – Arizona USA

Companies

Log Home Resource Center Inc.

CA - California USA

Individuals/Employees

Bramley, Jim

Meeker, Herb

Norgaard, Neil

CO - Colorado USA

Companies

Blue Ox Logcrafters

INTERNACHI

Sashco, Inc.

SBSA, Inc.

TJ's Wood Products

Individuals/Employees

Lewis, Liberty

Meyer, Steve

Mueller PE, Mark J.

Nichols, Sheri

Shure, Ed

Slater, Jeffrey

ID - Idaho USA

Companies

Frye Custom Log Homes, Inc

Pedersen Logsmiths, Inc.

Sun Valley Log Homes

PrecisionCraft Log Homes

IL – Illinois USA

Individuals/Employees

Disch, Ken

ME – Maine USA

Individuals/Employees

Albee, Cliff

Landemare, Maurice

Morrill, Matt

MI – Michigan USA

Individuals/Employees

Kenel, R.G.

Koski, Jerry

MN - Minnesota USA

Companies

Andersen Log Homes Company

Great Lakes Logcrafters Association

Great Lakes School of Log Building

J. Krentz Design

Log Frogs

Schroeder Log Home Supply Inc.

Sellman Log Structures Inc

Individuals/Employees

Anderson, Quinten

DeFrancisco, John

Detjen, Dave

Webber, Mark

MT - Montana USA

Companies

Beaudette Consulting Engineers, Inc

Hilgard Log Builders

Jason Hood Builder's

NC - North Carolina USA

Company

Log Cabin Homes Ltd.

Individuals/Employees

Gott, Peter

ND - North Dakota USA

Company

River Timber Log Works LLC

Index to All Members by Geographical Region

NH - New Hampshire USA

Company

Timber Framers Guild

Individuals/Employees

Bembridge, Thomas

Scales, Leo

NY - New York USA

Companies

Good Shepherd Wool Insulation

Landmark Log Building

Summer Bean Books

Individuals/Employees

Grieb, Jim

OH - Ohio USA

Companies

The Jubach Company

OR - Oregon USA

Companies

Swiss Mountain Log Homes, Inc

Log Home Store Inc.

Individuals/Employees

Granger, Linda

PA - Pennsylvania USA

Companies

Home Field Advantage Ltd.

Lukcik's Log Homes

Renew Services

Individuals/Employees

Colliver, Brad

Racer, Steven

RI - Rhode Island USA

Companies

Fire Tower Engineered Timber, Inc.

FraserWood Industries

TN - Tennessee USA

Individuals/Employees

Miller, Ed

TX - Texas USA

Company

Southwest Log Homes, Inc.

Individuals/Employees

Lamb, Richard

VA - Virginia USA

Company

Highlands Log Structures, Inc.

VT - Vermont USA

Companies

Mountain Logworks, LLC

The Wooden House Co.

WA - Washington USA

Companies

Perma-Chink Systems Inc

True Log Homes, Inc.

Wiens Log Homes Inc.

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WI - Wisconsin USA

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Foxwalk Log & Timber Homes

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INTERNATIONAL LOG BUILDERS' ASSOCIATION CONSTITUTION

1. The name of the Association is the International Log Builders' Association.
2. The purposes of the Association are
 - (a) to organize and operate an association dedicated to the furtherance of and excellence in the craft of log building,
 - (b) to provide educational services related to the craft of log building,
 - (c) to provide educational services related to the business of log building,
 - (d) to develop and disseminate educational materials related to the craft of log building,
 - (e) to develop and disseminate materials related to the business of log building,
 - (f) to support log building research, scholarship and education, and
 - (g) to develop, publish and promote standards, codes and rules for handcrafted log building by the association itself and in cooperation with other groups: design, materials, performance, construction, and craftsmanship.
3. In the event of the dissolution or winding up of the society all of its remaining assets after payment of liabilities shall be distributed to a recognized charitable organization in Canada, recognized by Revenue Canada as being qualified as such under the provisions of the Income Tax Act of Canada.
4. Clause 3 is unalterable.
5. The purposes will be carried out on an exclusively non-profit basis. This provision is alterable.
6. The purposes of the Association shall be carried out without purpose of monetary gain for its members, and any profits or other accretion to the Association shall be used for promoting its purpose. This provision is alterable.
7. The Association shall have all powers necessary, desirable and incidental to fully carry out its purposes, including but not limited to the power to acquire real or personal property by grant, gift, demise, bequest or purchase and to hold, lease, mortgage or dispose of such property as the purposes of the Association require.

The International Log Builders' Association Bylaws

(Amended by Special Resolution April 28, 2007)

Part 1- Interpretations

1.1 Definitions

- (a) In these Bylaws, unless the context otherwise requires,
- (i) "Applicant" means a person making application for membership in the Association;
 - (ii) "Association" means the International Log Builders' Association;
 - (iii) "Auditor" has the same meaning as defined by the Society Act;
 - (iv) "Directors" or "Board" means the board of Directors of the Association for the time being;
 - (v) "Disciplinary Meeting" means a meeting of the Board to adjudicate any disciplinary matter with respect to a member;
 - (vi) "Ordinary resolution" means
 - (a) a resolution passed in general meeting by the members by a simple majority of votes cast in person;
 - (b) a resolution that has been submitted to members and consented to in writing by 75% of the members who would have been entitled to vote on it in person at a general meeting;
 - (c) when voting in writing, a resolution passed by a simple majority of votes cast in respect to the resolution;
 - (vii) "Registered Address" means the member's address as recorded in the Association's register of members;
 - (viii) "Registrar" means the Registrar of Companies of the Province of British Columbia;
 - (ix) "Reported member" means a member who is the subject of a report pursuant to 2.8(b);
 - (x) "Representative" means an individual appointed by a company member to qualify the company for membership and with authority to act on its behalf;
 - (xi) "Special resolution" means
 - (a) a resolution passed in general meeting by a majority of not less than 75% of the votes of those members who vote in person;
 - (b) when voting in writing, a resolution passed by at least 75% of the votes cast in respect of the resolution;
 - (xii) "Society Act" means the Society Act of the Province of British Columbia and all amendments to it;
- (b) In addition to subparagraph (a), the definitions of the Society Act on the date these Bylaws become effective apply to these Bylaws.

- 1.2 Words importing the singular include the plural and vice versa; and words importing a person include a company or corporation.

Part 2 – Membership

- 2.1 The members of the Association are the persons who have been accepted for membership by the Directors.
- 2.2 The types of membership are
- (a) Individual membership;
 - (b) Company membership;
 - (c) Employee membership for qualified employees of member companies;
 - (d) Student membership for qualified full-time;

- (e) Honorary membership for those who have made exceptional contribution to the purposes of the Association.
 - (f) Lifetime members shall be honorary members.
- 2.3 A company member shall appoint a representative.
- 2.4 Application for membership:
 - (a) An Applicant for initial and renewal membership shall apply to the Directors for membership in the Association in such manner as may be prescribed by the Directors from time to time. Consideration for initial and renewal membership shall include, but is not limited to, the following:
 - (i) Applicant's application content including the written consent to abide by the Association's Constitution, Bylaws and Code of Ethics, and
 - (ii) Directors' determination of the fitness of the Applicant to abide by the Association's Constitution, Bylaws and Code of Ethics, and
 - (iii) Payment in full of one year's dues.
 - (b) The President or Secretary shall cause the Applicant to be advised in writing of the Board's decision to accept or decline the application for membership and, in the event membership is declined, the reasons therefore.
 - (c) An Applicant who is declined for membership pursuant to paragraph 2.4(b) may submit a written request for a hearing before the board and the President shall convene a meeting of the Board within sixty (60) days of receipt of the request. The President or Secretary shall inform the Applicant in writing of the Board's decision within thirty (30) days from the hearing date.
- 2.5 Annual Dues
 - (a) The Directors may determine from time to time the amount of the annual dues payable to the Association by members.
 - (b) Dues shall be payable annually and are due in the anniversary month of joining the Association.
 - (c) Any member who ceases to be a member for any reason shall not be entitled to any refund of dues paid.
- 2.6 A membership interest in the Association is not transferable and lapses and ceases to exist:
 - (a) On the date of the President's or Secretary's receipt in writing of the member's resignation;
 - (b) Upon the date of the death of the member or, in the case of a company, upon:
 - (i) The date of dissolution, or
 - (ii) The death of the company's representative provided that a replacement representative is not nominated by the company within thirty (30) days and approved by the Board.
 - (c) Sixty (60) days after the anniversary date of a member's annual membership when the renewal application and annual dues have not been received from the member;
 - (d) On the date of the Directors' denial of a renewal application for membership;
 - (e) On the date of termination of membership pursuant to paragraph 2.8(f);
 - (f) On the date that is six (6) consecutive months after a member's membership status has become not in good standing.
- 2.7 A member of the Association shall be in good standing provided that the member owes no outstanding membership dues or other debts to the association for more than thirty (30) days;
- 2.8 Conduct and Discipline
 - (a) Every member shall uphold and comply with:

- (i) The Constitution and Bylaws as established and amended from time to time; and
 - (ii) A Code of Ethics as may be established and amended from time to time by the members of the Association.
- (b) The initiating of a disciplinary action shall be by a report in writing to the President (or in the case of a conflict of interest, to the Vice-President) of a member's (the Reported member's):
 - (i) Breach of the Constitution, Bylaws or Code of Ethics; and
 - (ii) Any other conduct that raises a substantial question as to the Reported member's fitness as a member of the Association.
- (c) The President shall distribute a report received pursuant to paragraph 2.8(b) among the Directors (but excluding any Director who is or may be reasonably perceived to be in a conflict of interest) and the Directors shall:
 - (i) Dismiss the matter and take no further action; or
 - (ii) Refer the matter to a committee for further investigation and recommendation; or
 - (iii) Convene a Disciplinary Meeting.
- (d) The President or Secretary shall provide to the Reported member not less than thirty (30) days prior to the date of the Disciplinary Meeting:
 - (i) Written notice of the time, date, place (or manner) and purpose of the Disciplinary Meeting;
 - (ii) Written particulars of the complaint against the Reported member; and
 - (iii) Copies of all documentation in the possession of the Association relevant to the matter.
- (e) A Reported member shall be required to attend at a Disciplinary Meeting in person or by telephone if all Directors participating in the meeting, whether in person or by telephone or other communications medium, are able to communicate with each other. If a Reported member fails to attend the Disciplinary Meeting after due notice, the Board may choose to reschedule the meeting or proceed to hold the meeting without the attendance of the Reported member if it is deemed by the Board that the failure of the member to attend is solely for the purposes of delaying or frustrating the attempts of the Board to hold the Disciplinary Meeting.
- (f) At the conclusion of a Disciplinary Meeting and upon hearing from the Reported member, if in attendance, and such other persons as the Board may deem necessary, the board shall:
 - (i) Dismiss the matter;
 - (ii) Adjourn the matter on such terms as it deems appropriate; or
 - (iii) Impose disciplinary action including, but not limited to, a written reprimand.
- (g) A Disciplinary Meeting must be held in private. Any disciplinary action as determined by the Board pursuant to these Bylaws shall be kept confidential by the Board except for a public reprimand of a member. A public reprimand may include whatever details the Directors deem appropriate, including naming the member(s) being reprimanded, and which may be published in a manner as the Directors deem appropriate to the membership at large.
- (h) A permanent record of all disciplinary matters (private and public) shall be maintained by the Association, and may be used by the Board when considering an application (initial or renewal) for membership.

Part 3 – Meetings of Members

3.1 General meetings of the Association shall be:

- (a) held in accordance with the Society Act, and
- (b) at such time and place within in the Province of British Columbia, Canada, or at a place outside British Columbia that the Registrar approves on application by the Association.

- 3.2 Every general meeting, other than an annual general meeting, is an extraordinary general meeting.
- 3.3 The Directors may, when they think necessary, convene an extraordinary general meeting.
- 3.4 Notice
(a) Notice of a general meeting shall be given to the members in accordance with the Society Act and part 11 of these Bylaws and specify the place, day and hour of meeting and, in case of special business, the general nature of that business.
(b) The accidental omission to give notice of a meeting to, or the non-receipt of notice by, any of the members entitled to receive notice, does not invalidate proceedings at that meeting.
- 3.5 An annual general meeting of the Association shall be held at least once in every calendar year and not more than fifteen (15) months after holding of the preceding annual general meeting.
- 3.6 Minutes of each annual general meeting of the membership shall be published to the general membership in a medium approved by the Directors within ninety (90) days after the annual general meeting. The exact content of the minutes to be published shall be adopted by the Directors and approved by a vote of the membership present at the next annual general meeting of the membership.

Part 4 – Proceedings at General Meetings

- 4.1 Special business is
(a) all business at an extraordinary general meeting except the adoption of rules of order;
(b) all business transacted at an annual general meeting, except:
(i) the adoption of rules of order;
(ii) the consideration of the financial statements;
(iii) the report of the Directors;
(iv) the report of the Auditor, if any;
(v) the election of Directors;
(vi) the other business that, under these Bylaws, ought to be transacted at an annual general meeting, or business which is brought under consideration by the report of the directors issued with the notice convening the meeting.
- 4.2 Quorum
(a) A quorum for a general meeting is seven percent (7%) or more of the total membership who are present and entitled to vote at the commencement of the meeting.
(b) If within fifteen (15) minutes from the time appointed for a general meeting a quorum is not present, the meeting must stand adjourned.
(c) If a sufficient number of members is present for a quorum as defined in 4.2(a) above at the beginning of the meeting, then a quorum is deemed to exist throughout the meeting regardless of the number of members who leave a meeting before adjournment.
- 4.3 The President of the Association, the Vice President or, in the absence of both, one of the other Directors present, shall preside as chair of a general meeting. If at a general meeting:
(a) there is no President, Vice-President or other Director present within fifteen minutes (15) after the time appointed for holding the meeting, or
(b) the President, Vice-President or any other Director is unwilling to act as the chair, then
(c) the members present shall choose one of their number to be the chair.

4.4 Conduct of business

- (a) A resolution proposed at a meeting need not be seconded;
- (b) The chair of a meeting may move or propose a resolution;
- (c) In case of a tie vote, the chair shall not have a casting or second vote in addition to the vote to which the chair may be entitled as a member and the proposed resolution shall not pass.

4.5 Voting

- (a) A member-in-good-standing present at a meeting of members is entitled to one (1) vote.
- (b) Voting is by show of hands unless a poll is requested by a member entitled to vote.
- (c) Unless a poll is requested, a declaration by the chair that a resolution has, on the show of hands, been carried is conclusive evidence of the fact without further proof of the number or proportion of votes recorded in favour of or against a resolution;
- (d) A poll, if demanded shall be taken in whatever manner the chair thinks proper, and the result of the poll shall be deemed to be the resolution of the meeting at which the poll was requested;
- (e) A company member votes through its representative, who is entitled to speak and vote, and in all other respects exercise the rights of a member, and that representative shall be reckoned as a member for all purposes with respect to a meeting of the Association.
- (f) Voting by proxy is not permitted

4.6 Order of Business

- (a) The order of business shall be as follows at all general meetings of the Association and (as applicable) meetings of the Directors and committees:
 - (i) Call to order
 - (ii) election of the chairperson of the meeting, if necessary,
 - (iii) Verification of a quorum
 - (iv) Reading and approval of the directors' adoption of the minutes of the previous annual general meeting
 - (v) Receiving of communications
 - (vi) Report of Directors
 - (vii) Reports of Officers
 - (viii) Reports of committees
 - (ix) Unfinished business
 - (x) New business
 - (xi) Elections
 - (xii) Adjournment
- (b) This order of business may be altered or suspended at any meeting by the chair.

Part 5 – Directors and Officers

5.1 Directors' Power

- (a) The Directors must, subject to the Society Act and these Bylaws, manage or supervise the management of the business and affairs of the Association and shall have the authority to exercise all such powers of the Association as are not, by the Society Act or by these Bylaws required to be exercised by the members of the Association.

5.2 The Directors

- (a) The number of Directors of the Association shall be nine (9). No act or proceeding of the Directors is invalid only by reason of there being less than the prescribed number of Directors in office.

- (b) Each Director, at the time of election:
 - (i) Shall be a member-in-good-standing (which must continue throughout the term of office);
 - (ii) Must provide written consent to appointment as a director;
 - (iii) Be qualified to act as a Director of a company pursuant to the business corporations act as amended from time to time.
 - (c) Three (3) directors shall be elected to three (3) year terms at each annual election.

- 5.3 Election of Directors
 - (a) The President may appoint a Nominating Committee of three (3) members whose duty it shall be to solicit candidates for Directors.
 - (b) At least three (3) months before the annual election, this committee shall notify the Directors of its list of candidates.
 - (c) The list of candidates, as accepted or modified by the Directors, shall be published in ballot form at least thirty (30) days prior to the election and sent to the last recorded address of each member, together with notice of the date of the election.
 - (d) Independent nominations for Director may also be made by any member-in-good-standing, provided such nomination is submitted to the Secretary at least sixty (60) days prior to the election. Independent nominations must be endorsed by at least ten (10) members-in-good-standing.
 - (e) An election shall be held by a written ballot at least thirty (30) days prior to the end of each calendar year.
 - (f) The Directors whose terms of office are complete shall retire from office at the end of the calendar year.
 - (g) A Director shall be eligible for re-election if otherwise qualified.
 - (h) No Director may serve more than two (2) full consecutive terms.
 - (i) There shall always be at least one (1) Director who is a resident of the Province of British Columbia.

- 5.5 Vacancies
 - (a) The Directors may at any time and from time to time appoint a member to fill a vacancy in the Directors.
 - (b) A Director so appointed holds office only until the end of the term of office for the Director whose seat was vacated. An appointed Director is eligible for re-election.

- 5.6 Removal of Directors
 - (a) On the date a Director is determined to be no longer a member-in-good-standing, that Director's office shall be declared vacant and the position filled as stated in section 5.5 above.
 - (b) If a Director has been determined by the process described in these Bylaws to have breached the Code of Ethics but not resulting in the loss of the Director's membership-in-good-standing, then the Directors, by a two-thirds (2/3) majority vote, may remove the Director from office, declare the office vacant and fill the position as stated in section 5.5 above.
 - (c) If a Director, without reasonable cause as determined by a majority vote of the Directors, is absent from three (3) or more Directors' meetings in a given year, the office shall be declared vacant and the position filled as stated in section 5.5 above.
 - (d) A Director may be removed from office without cause by a special resolution of the membership and another Director may be elected, or appointed by ordinary resolution, to serve during the balance of the term.

- 5.7 No Director shall be remunerated for being or acting as a Director, but a Director:

- (a) May be reimbursed for all expenses necessary and reasonably incurred while engaged in the affairs of the Association, and
- (b) Who performs any professional or other services for the Association that, in the opinion of the Directors, are outside the ordinary duties of a Director, or if any Director is otherwise specially occupied in or about the Association's business, he or she may be paid remuneration fixed by the Directors.

5.8 Each person who has been, now is or shall hereafter be a Director of the Association shall be indemnified to the extent of the maximum amount available from any insurance proceeds that may cover individual Director liability provided by the Association and any additional amount provided from the Association treasury fund as determined by the Directors and as permitted by law against all reasonable expenses incurred in connection with any action, suit, proceedings or the settlement or compromise thereof, or payment of any judgment or fine resulting therefrom in which the Director may become involved by reason of any action taken or omitted by that Director, provided that such action was taken or omitted in good faith for the Association.

Part 6 – Proceedings of Directors

6.1 Directors' meetings

- (a) The Directors may meet together to dispatch business, adjourn and otherwise regulate their meetings and procedures as they see fit.
 - (i) No formal notice of meeting shall be necessary if all Directors are present, or if those absent have signified their consent to the meeting being held in their absence.
 - (ii) A Directors' meeting may also be held without notice immediately following the annual general meeting of the Association.
- (b) A Director may at any time, and the Secretary, upon the request of a Director, shall, convene a meeting of the Directors. Written notice of such meetings shall be delivered to each Director not less than five (5) days before the meeting is to take place.
- (c) Regular meetings
 - (i) The Directors may appoint a day, time, and method or place in any month(s) for regular meetings.
 - (ii) No notice of such regular meetings need be sent.
- (d) The Officers may meet together, dispatch business, adjourn and otherwise regulate their meetings and proceedings as they see fit.
- (e) A meeting of the Directors may be held in person, by telephone conference call or by other communications technology. Directors who participate in a meeting by telephone or other communications technology shall be considered to have attended the meeting.
- (f) Within thirty (30) days of each Directors meeting, the Secretary shall deliver a proposed draft of the minutes of such meeting which shall be adopted or amended and adopted at the next Directors' meeting.
- (g) Meetings of the Directors concerning ethics violations shall be closed to members and the public except by invitation of the Directors.

6.2 Directors' Meeting Procedures

- (a) The quorum necessary to transact business shall be a majority of the Directors then in office.
- (b) The President shall be chair of all meetings of the directors. The Vice-President shall act as chair in the President's absence. If neither is present, the Directors present may choose one of their number to chair that meeting.

6.3 Committees Appointments

- (a) The Directors may delegate any, but not all, of their powers to committees and others consisting of the Director(s) and members-in-good-standing they think fit. Directors shall continue to oversee such delegated powers and acts.

- 6.4 **Committee Procedures**
(a) A committee shall elect a chair of its meetings.
(b) The members of a committee may meet and adjourn as they think proper.
- 6.5 **Voting**
(a) Questions arising at a meeting of the Directors or a committee shall be decided by a majority of votes, unless otherwise required by these Bylaws or the Society Act.
(b) In case of an equality of votes, the chair does not have a second or casting vote and the measure does not pass.
- 6.6 No resolution proposed at a meeting of Directors or committee of Directors need be seconded and the chair of a meeting may move or propose a resolution.
- 6.7 A resolution in writing, signed by all the Directors and placed with the minutes of the Directors is valid and effective as if regularly passed at a meeting of Directors.

Part 7 – Duties of Officers

- 7.1 The Directors shall annually appoint a President, Vice-President, Secretary and Treasurer. The Directors may from time to time appoint such other officers as the Directors determine.
- 7.2 **The President**
(a) The President shall preside at all meetings of the Association and of the Directors.
(b) The President is the chief executive officer of the Association serving under the management of the Directors and shall supervise the other Officers and staff in the execution of their duties.
- 7.3 The Vice-President shall carry out the duties of the President during the President's absence.
- 7.4 **The Secretary shall**
(a) Manage or oversee the issuance of notices of meetings for both membership meetings and Directors' meetings and
(b) Manage or oversee the keeping of minutes of all such meetings and
(c) Perform such other duties as the President may delegate.
- 7.5 **The Treasurer shall**
(a) Manage or oversee the keeping of the financial records, including books of account, necessary to comply with the Society Act;
(b) Manage or oversee the rendering of financial statements to Directors, members and others required, but no financial statement shall be published or circulated to anyone except a Director, employee or Officer unless it has been first approved by the Directors and the approval is evidenced by the signatures of two (2) Directors;
(c) Manage or oversee the receipt, deposit and disbursement of all funds of the Association, except that no disbursements in an amount over a set limit set by the Directors shall be made without authorization by the President and Treasurer or at least two (2) Directors.
- 7.6 In the absence of the Secretary from a meeting, the directors shall appoint another person to act as Secretary at that meeting.
- 7.7 Officers of the Association shall perform such duties as are prescribed by the Bylaws and as may from time to time be prescribed by the Directors.

- 7.8 All Officers and employees shall be subject to removal from office or employment by the Directors at any time with or without cause and with or without notice to the person so removed.

Part 8 – Executive Director(s)

- 8.1 The Directors may appoint a person or persons to serve as Executive Director of the Association and, in connection therewith:
- (a) Determine the functions and duties of the Executive Director;
 - (b) Entrust to and confer on the officer any of the powers exercisable by the Executive Director on such terms and conditions and with such restrictions as the Directors think fit;
 - (c) Revoke, withdraw, alter or vary all or any of the functions, duties and powers of the Executive Director; and
 - (d) Determine compensation payable to the Executive Director.

PART 9 – BORROWING

- 9.1 In order to carry out the purposes of the Association, the Directors may, on behalf of and in the name of the Association, raise or secure the payment or repayment of money in the manner they decide, and in particular but without limiting the foregoing, by the issue of debentures.
- 9.2 No debenture shall be issued without the sanction of a special resolution.
- 9.3 The members may, by special resolution, restrict the borrowing powers of the Directors, but a restriction imposed expires at the next annual general meeting.

Part 10 – Auditor

- 10.1 The Association may resolve to have an Auditor.
- 10.2 At each annual general meeting, the Association may appoint an auditor to hold office until the Auditor is reelected or there is a successor elected.
- 10.3 An Auditor may be removed by ordinary resolution.
- 10.4 An Auditor shall be promptly informed in writing of appointment or removal.
- 10.5 No Director and no employee of the Association shall be Auditor.
- 10.6 The Auditor may attend general meetings.
- 10.7 The Auditor
- (a) has a right of access at all times to all documents and other property of the Association; and
 - (b) may require from the Directors, Officers, members and employees of the information and explanations that, in the Auditor's opinion, are necessary for the report.

Part 11 – Notices

- 11.1 Unless the Society Act or these Bylaws provide otherwise, a notice, statement, report or other record required or permitted by the Society Act or these Bylaws to be sent by or to a person may be sent by any one of the following methods:
- (a) Mail addressed to the person at the applicable address for that person as follows:
 - (i) for a record mailed to a member, the member's Registered Address;
 - (ii) for a record mailed to a Director or Officer, the prescribed address for mailing shown for the Director or Officer in the records kept by the association;
 - (iii) in any other case, the mailing address of the intended recipient;

- (b) Delivery at the applicable address for that person as follows, addressed to the person:
 - (i) for a record delivered to a member, the member's Registered Address;
 - (ii) for a record delivered to a Director or Officer, the prescribed address for delivery shown for the Director or Officer in the records kept by the Association;
 - (iii) in any other case, the delivery address of the intended recipient;
- (c) Sending the record by fax to the fax number provided by the intended recipient for the sending of that record;
- (d) Sending the record by e-mail to the e-mail address provided by the intended recipient for the sending of that record; or
- (e) Physical delivery to the intended recipient.

11.2 A record that is mailed to a person by ordinary mail to the applicable address for that person referred to in paragraph 11.1(a) is deemed to be received by the person to whom it was mailed on the seventh (7th) day following the date of mailing.

11.3 Notice of a general meeting

- (a) Notice of a general meeting shall be given to every member shown on the register of members and auditor, if applicable, on the day notice is given.
- (b) No other person is entitled to receive a notice of general meeting.
- (c) Notice of a general meeting shall be given not less than fourteen (14) days prior to a meeting.

Part 12 – Bylaws

- 12.1 On being admitted to membership, each member is entitled to receive a copy of the Constitution, Bylaws and Code of Ethics of the Association.
- 12.2 The Constitution and these Bylaws shall not be altered or added to except by special resolution.

INTERNATIONAL LOG BUILDERS' ASSOCIATION CODE OF ETHICS

I. INTRODUCTION AND STATEMENT OF ASSOCIATION VALUES

Members of the International Log Builders' Association (Association) are dedicated to the highest standards of professionalism, honesty, integrity and competence with members striving to maintain and advance their knowledge of log building. Consistent with these values members agree to conduct their professional affairs according to the following code of conduct:

II. CODE OF CONDUCT

(a) Members shall embrace the spirit and letter of the law governing their professional affairs.

(b) Members shall serve their clients competently and in a professional manner, and shall exercise unprejudiced and unbiased judgment when rendering all professional duties.

(c) Log Builder members shall not obtain log building business or attempt to gain an advantage in their log building business by:

(i) statements made that are knowingly false with the intent to mislead, or

(ii) statements made that are unknowingly false that are made in reckless disregard for the truth regardless of intent to mislead, or

(iii) use of implications not known by the member to be warranted by fact or reasonable probability that are intended to mislead.

(d) Members shall avoid conduct detrimental to the integrity and dignity of the craft and trade of log building, and shall not bring the good name and integrity of the Association, its staff or directors into disrepute.

(e) Members shall respect the rights of other members and shall refrain from making unsolicited disparaging comments about other members.

(f) In instances where comment or an opinion of a member has been solicited about another member's log building practices, then any disparaging comment or opinion may only be made if the opinion is offered in an objective, professional manner, uninfluenced by any personal motivation or potential advantage or gain.

(g) No member who has been or now is a director will use the position or title in the association on any letterhead, business card or advertising of their business. Directors may use the title as part of a biographical statement only.

(h) No director shall use their position or title to attempt to obtain log building business or an advantage over another member.

(i) No director shall vote on any resolution before the board of directors who have a personal financial interest in the outcome of the resolution.

(j) Members shall abide by the decisions of the directors in promoting and enforcing this code of ethics.

III. MISCELLANEOUS PROVISIONS

(a) The Association shall not interfere with or become involved in disputes between members and their employees, subcontractors, suppliers and customers.

(b) This code of ethics may be amended only by the membership by special resolution.



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